



The Jewel of the Chesapeake Bay
North Beach, Maryland

8916 Chesapeake Avenue | Post Office Box 99
North Beach, MD 20714

410.257.9618 | 301.855.6681
www.northbeachmd.org

END HUNGER DRAGON BOAT FESTIVAL FOOD VENDOR APPLICATION & GUIDELINES JUNE 8, 2019 – 9am to 2pm

\$230.00 Fee per 24 ft wide x 10 ft deep space
A portion of the fee will be donated to End Hunger in Calvert County.

*****ELECTRIC ADDITIONAL***** Please use the Electrical Request Form to compute your electrical needs and return the form along with your completed application.

Spaces: _____ x \$230.00 per space = \$ _____

Electric: _____ x \$100.00 per unit = \$ _____
(from Electrical Support Request Form)

GRAND TOTAL \$ _____

ALL APPLICATIONS ARE DUE BY 4:30PM ON FRIDAY, MAY 24, 2019 OR UNTIL SPACES ARE FULL. NO APPLICATIONS WILL BE CONSIDERED AFTER THAT DATE.

VENDOR NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

HOME PHONE: _____ **BUSINESS PHONE:** _____

CELL PHONE: _____ **EMAIL:** _____

Guidelines:

- A silent generator may be allowed. Written prior approval is required. The Town of North Beach reserves the right to reject a generator for noise or size.
- Please attach a menu or list of foods that will be sold along with prices.
- Photo of booth and/or trailer is mandatory.
- All units larger than 16 feet must arrive by 6am to set up. It is preferred for food vendors to bring in their trailers the day prior. Please contact Stacy Milor at the Town of North Beach to make these arrangements by calling 301-855-6681 or by email at northbeach@northbeachmd.org
- All food vendors are required to meet all of the requirements and regulations of the Calvert County Health Department. Any questions concerning the requirements of the Health Department should be forwarded to them directly at 301-855-1353. Any payments required by the Health Department shall be directly submitted to the Calvert County Health Department.
- All vendors must be set up by 8am and taken down by 7pm.



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END HUNGER DRAGON BOAT FESTIVAL FOOD VENDOR APPLICATION & GUIDELINES CONT.

- All vehicles must be off of the street by 8am unless it is part of the vendor display. The vehicle size must be included in the size of space ordered.
- No trash is to be left on the street. Each vendor is responsible for removing ALL of their own trash. No oil of any kind is to be dumped on the street. There will be trash containers available to dispose of your trash and oil throughout the day.
- Maryland Sales Tax is 6% and must be collected and reported by the vendor to the State of Maryland. The vendor list will be mailed to the State of Maryland.
- A Certificate of Insurance is required for all food and beverage vendors for this festival and the Town of North Beach should be listed as the Certificate Holder.
- Vendors shall indemnify and hold harmless the Town of North Beach and as well as their officials, employees and agents from an and all liabilities, judgements, settlements, losses, costs or charges (including attorney fees) incurred by the Town of North Beach or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees in the End Huger Dragon Boat Festival 2019.
- Vendor is responsible for himself/herself and his/her employees, his/her subcontractors, materials, equipment and all insurance to protect himself/herself and/or others as well.
- Payment will be refunded, if by necessity the vendor has to cancel, provided the Town of North Beach has been notified prior to May 24, 2019.
- Vendor is responsible for bringing your own tables, chairs, tablecloths and plastic covers or something to keep your merchandise dry in case of rain. THIS IS A RAIN OR SHINE EVENT. Tents or canopies may be used and must be adequately secured for safety and to avoid injury or damage to property and/or patrons. Vendors are required to make immediate safety changes when directed to do so by Festival or Town of North Beach personnel.
- End Hunger in Calvert County will be selling ice for \$4/16 lb. bag (CASH ONLY) on the day of the event at the festival. Please plan to purchase ice through them.
- All inquiries concerning the End Hunger Dragon Boat Festival should be directed to Stacy Milor at 301-855-6681 or northbeach@northbeachmd.org
- All space assignments are final. Spaces are assigned based on the items sold. THERE WILL BE NO REASSIGNMENTS.
- Please make checks payable to the Town of North Beach and mail your application, payment, menu/food list and photo to:
End Hunger Dragon Boat Festival 2019
Attn: Stacy Milor
Town of North Beach
P. O. Box 99
North Beach, MD 20714

I, THE UNDERSIGNED, AGREE TO COMPLY AND ABIDE BY THE GUIDELINES DEFINED ABOVE FOR THE END HUNGER DRAGON BOAT FESTIVAL.

NAME: _____

SIGNATURE: _____

DATE: _____

BEST WAY TO BE CONTACTED: _____

FOR OFFICE USE ONLY

ACCEPTED AS A FOOD VENDOR IN THE END HUNGER DRAGON BOAT FESTIVAL.

BY: _____
Stacy Milor, Town of North Beach

_____ Date



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END HUNGER DRAGON BOAT FESTIVAL ELECTRICAL SUPPORT REQUEST FORM

In order to provide you with uninterrupted electrical service to your vendor stand, it is imperative that we know your requirements. Please fill out this form and return it to the Town of North Beach no later than **May 24, 2019**. Questions about electrical service can be directed to Donnie Bowen, Public Works Director at 410.257.6335.

NOTE: One unit or circuit is 120V, 20 AMPS, and 2400 Watts
Please total up your wattage needs. You can get this from your equipment data plate.

EXAMPLE:	I Fryer (Deep Fat)	2300 watts
	I Roaster	1600 watts
	I Sunlamp	400 watts
	Total	4300 watts
	You will need 2 units or circuits	

Equipment	Watts Needed
_____	_____
_____	_____
_____	_____
_____	_____

Total circuits needed (20 amps): _____

Total watts needed: _____

If you do not have wattage listing on your equipment but do have amperage, total up your amps. The formula to determine your wattage needs: **WATTS = VOLTS x AMPS**. **Due to the shortage of electricity to go around, additional electricity will not be available during the event.**