



END HUNGER DRAGON BOAT FESTIVAL VENDOR APPLICATION & GUIDELINES

June 8, 2024– 9am to 2pm

Type of Vendor: _____ Organization _____ Craft _____ Antiques _____ Children

NO ELECTRIC, NO NOVELTIES, GENERATORS

\$75.00 x _____ (number of spaces required) = \$ _____ (\$75.00 per 10 ft wide x 12 ft deep space)

APPLICATIONS ARE DUE BY 4:30PM, MONDAY, JUNE 3, 2024, OR UNTIL SPACES ARE FULL. NO APPLICATIONS WILL BE CONSIDERED AFTER THAT DATE.

VENDOR NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

HOME PHONE: _____ BUSINESS PHONE: _____

CELL PHONE: _____ EMAIL: _____

GUIDELINES:

- Please make checks payable to End Hunger In Calvert County and mail your completed contract and vendor survey form to End Hunger Dragon Boat Festival 2024
Attn: Megan Rollins
End Hunger In Calvert County
P. O. Box 758
Huntingtown, MD 20639
- End Hunger Dragon Boat Festival will be a one-day event held on June 8, 2024.



- Participating vendors shall indemnify and hold harmless the Town of North Beach and its officials, employees, and agents from any and all liabilities, judgments, settlements, losses, costs, or charges (including attorneys' fees) incurred by the Town of North Beach or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damages caused by, arising out of, related to or associated with the use of the property or the participation of the vendor or by the vendor's employees, agents or invitees at the End Hunger Dragon Boat Festival 2024.
- Vendor is responsible for himself/herself and his/her employees, his/her subcontractors, materials, equipment, and all insurance to protect him/her and/or others.
- Payment will be refunded, if out of necessity that the vendor must cancel, provided End Hunger In Calvert County has been notified prior to June 1, 2024. No refunds will be given after June 1, 2024.
- Payment should be submitted with your application. **All applications should be received no later than 4:30 pm on Monday, June 3, 2024, NO APPLICATIONS WILL BE CONSIDERED AFTER THAT DATE.** All checks should be made payable to End Hunger In Calvert County, Credit Card payments are accepted at the End Hunger In Calvert County with a 3% fee included.
- **All space assignments are final.** Spaces are assigned based on items sold. **There will be no reassignments.**
- Vendors are responsible for bringing their own tables, chairs, tablecloths, and plastic covers or something to keep your merchandise dry in case of rain. **THIS IS A RAIN-OR-SHINE EVENT.** Tents or canopies may be used and must be secured for safety and to avoid injury or damage to property and/or patrons. Vendors are required to make immediate safety changes when directed to do so by Festival or Town of North Beach personnel.
- **All vendor questions** concerning the End Hunger Dragon Boat Festival 2024 should be directed to Megan Rollins at dragonboat@endhungercalvert.org or 410-257-5672. All vendors are required to complete the Vendor Survey Form and return it with their completed contract and payment. Photos of setup and all merchandise being sold are **MANDATORY**.
- Set up time is 6 am to 8 am and all vendors must be completely set up by 8 am.
- No electricity is provided, and generators are not allowed without advanced written permission from Stacy Milor at The Town of North Beach: Stacy Milor, CPM, MMC
Attn: Stacy Milor
PO Box 99, 8916 Chesapeake Avenue
North Beach, Md 20714
northbeach@northbeachmd.org
- All vehicles must be off the street by 8 am. If a vehicle is part of the display and the vehicle is larger than 10 feet, you will need two (2) spaces. Any units larger than 10 feet must arrive by 6:00 am for set up.



- The Vendor list will be mailed to the State of Maryland. The 6% Maryland State Sales Tax must be collected and reported to the State of Maryland by all Vendors.
- The following items ARE NOT allowed to be sold at this Event: Any type of silly string; fart gas; artificial tobacco products of any type; snap pops or pop-its; any type of drug paraphernalia; any form of firecracker or fireworks; no live animals/reptiles/birds; t-shirts or other items containing sexual content or profanity; no swords or knives; additional items may be prohibited, and each item will be reviewed. Any vendor found selling these items or the like, will be asked to leave the festival and will not be entitled to any refunds.
- Each vendor is responsible for removing **ALL** their own trash. A Dumpster will be provided. Trash is **NOT** to be left on the street.

I, THE UNDERSIGNED, AGREE TO COMPLY AND ABIDE BY THE GUIDELINES DEFINED ABOVE FOR THE END HUNGER DRAGON BOAT FESTIVAL.

NAME: _____

SIGNATURE: _____

DATE: _____

BEST WAY TO BE CONTACTED: _____

FOR OFFICE USE ONLY

ACCEPTED AS A VENDOR IN THE END HUNGER DRAGON BOAT FESTIVAL.

BY: _____

Megan Rollins, End Hunger In Calvert County

Date



VENDOR SURVEY FORM

PLEASE COMPLETE ALL ITEMS.

(PHOTOS OF ITEMS BEING SOLD IS **MANDATORY**)

VENDOR NAME: _____

CONTACT NAME: _____ CONTACT PHONE: _____

ADDRESS: _____

PLEASE CHECK ALL ITEMS THAT APPLY:

I. TYPE: ☐ Artist ☐ Author ☐ Potter ☐ Jewelry ☐ Food ☐ Children's Activity
 ☐ Weaver ☐ Woodworking ☐ Carver ☐ Floral ☐ Community ☐ Other

2. PRICE RANGE: LOW \$ _____ HIGH \$ _____

3. ITEMS BEING SOLD (ITEMS NOT INCLUDED ON THIS SURVEY WILL BE PROHIBITED) Additional sheet of paper may be used to list items. **PHOTOS OF YOUR DISPLAY ARE REQUIRED BY THE TOWN OF NORTH BEACH AND WILL NOT BE RETURNED.**

SIGNATURE: _____ DATE: _____

RETURN SURVEY, APPLICATION, PHOTOS, AND PAYMENT TO: End Hunger Dragon Boat Festival 2024

**Attn: Megan Rollins, End Hunger In Calvert County
P. O. BOX 758, HUNTINGTOWN, MARYLAND 20639**